

## **PUBLIC MEETING NOTICE**

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **June 5, 2018** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

### **Agenda for Meeting Dated June 5, 2018**

- I. Call to Order – 1.30 P.M.
- II. Minutes of Board Meeting Dated April 17, 2018
  - A. Review, Discussion and Approval
- III. Executive Director's Report
- IV. Chair's Report
- V. Approval of Financial Matters
  - A. Recent Financial Activity & Report (Information Only)
  - B. Approval of Legal Counsel Invoices
  - C. Approval of Arbitrator Invoices
- VI. Reports:
  - A. Compliance Matters (Executive Director)
    - 1. Park Compliance Issues Arising, Resolved or Pending
    - 2. 2017 Annual Registration Forms Not Returned
    - 3. Delinquent Parks Report
    - 4. Compliance Officer Report
  - B. Arbitration
    - 1. Arbitration Matters and Status 2017 & 2018
    - 5. Arbitration Costs 2017 & 2018
- VII. Unfinished Business
  - A. Update on St. Jones Landing Relocation Plan

VIII. New Business:

- A. Applications for Relocation Assistance
- B. Update of Right of First Offer (Sale of Parks)
- C. FOIA Request from Bill Kinnick – Magnolia Crossing
- E. Public Officials Management & Employment Practices Liability Insurance
- F. Trust Fund Balance Dated 4/17/18
- G. Lease Renewal DEMHRA Camden Office
- H. Timber Acres - Sale of Park
- I. Authorization to Access WSFS Bank Checking Account
- J. Report on the Establishment of a Pilot Manufactured Housing Office

IX. Public Comments, if any

X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.